

NATURAL SCIENCES TRIPOS EXAM CALENDAR

Approximate Date	Event
October/November	Students Register for Examinations, confirmed by Directors of Studies and checked by Student Registry
November	Nominations for Examiners to reach Educational & Student Policy by division of Michaelmas Term
November/December	Letters of Appointment sent (with reference to online 'Examiners' Guide') to Senior Examiners and Examiners
December/January	Guidance on production of examination papers (including stationery requirements) together with a specimen template sent out by Student Registry
December/January	First list of candidates issued to Chairmen, Senior Examiners and relevant Administrators by Student Registry
Tuesday 20th January 2015, 2pm (Zoology Department)	NST Part IA Interim Senior Examiners meeting - revised edition of NST guidance issued - available electronically at: https://www.natsci.tripos.cam.ac.uk/exams/examiners
Thursday 29th January, 2pm (Department of Pathology, Tennis Court Road)	NST Parts IB, II and III Senior Examiners meeting - revised edition of NST guidance issued - available electronically at: https://www.natsci.tripos.cam.ac.uk/exams/examiners
w/c February 16th	Draft examination timetables sent to Chairmen and Senior Examiners by Student Registry
February	Students complete Exam Verification online via CamSIS.
March	Allocation of Candidate Numbers by Record and Exams
March/April	Final Lists of Candidates issued to Chairmen, Senior Examiners and relevant Administrators by Records and Exams
w/c April 6th	Final timetables published
April	Examination Warnings for candidates with a Specific Learning Difficulty or for those who are colour blind sent out by Student Registry to Chairmen and Senior Examiners for distribution to Practical Examiners including Examiners of shared papers where appropriate
April	Information on examination process circulated by Student Registry. Information requested on the name(s) of Examiners in attendance at the start of the exam, details of script delivery and stationery requirements
April	Deadline for nominating Assessors is four weeks before the beginning of the examination. Information on payment for Examiners and Assessors should have been circulated previously.
April (mid)	Email from Student Registry with information on class lists and request (deadline usually end of April) for date by which Class List will be delivered to Student Registry (IA, IB Chairs, Part II & III Seniors). More information at: http://www.admin.cam.ac.uk/offices/students/class/index.html
April (late)	Email from Student Registry with information on Grade Rosters. More information at: http://www.admin.cam.ac.uk/offices/students/class/index.html
April, beginning of Easter Term	Students receive a copy of their Entry Confirmation Form (their personal examination timetable plus their Examination Candidate Number) and have access to their timetable via CamSIS. Timetable is published online at: http://www.admin.cam.ac.uk/students/studentregistry/exams/timetable/
April/May	Final versions of examination papers delivered to Reprographics. (by 17 April 2015 for camera-ready copies [7th April if you require a proof], or by at least 2 weeks ahead of the examination for papers produced in Departments). Further information at: http://www.admin.cam.ac.uk/students/studentregistry/staff/exams/examiners/index.html
June	Senior Examiners provide report on the subject process to the Chairman.
Thursday 11th June 2015, 10am (at the very latest)	Deadline for Part IB Examination results to reach NST Administrator, 17 Mill Lane
Wednesday 17th June 2015, 9.30am (Department of Pathology, Tennis Court Road)	NST Part IB Final Senior Examiners' meeting
Monday 22nd June 2015, 10am (at the very latest)	Deadline for Part IA Examination results to reach NST Administrator, 17 Mill Lane
Thursday 25th June 2015, 10am (Basement Seminar Room, Dept of Zoology, New Museums Site)	NST Part IA Final Senior Examiners' meeting
June	Part IA and Part IB College Markbooks sent to Colleges and Departments
June	Senior Examiners for Parts II & III send copies of final subject markbook to NST Administrator for incorporation into Markbooks to be sent to Colleges, and also send copies of their subject report to enable preparation of the Chairman's report.
June/July	Submission of Grade Rosters to Student Registry